

**MINUTES OF MEETING
MEADOW POINTE II
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Meadow Pointe II Community Development District was held Wednesday, November 16, 2016 at 6:30 p.m. at the Meadow Pointe II Clubhouse; 30051 County Line Road; Wesley Chapel, Florida.

Present and constituting a quorum were:

Mike Cline (via phone)	Chairman
Dana Sanchez	Vice Chairman
Renee Glassman	Assistant Secretary
Glen Aleo	Assistant Secretary
James Bovis	Assistant Secretary

Also present were:

Bob Nanni	District Manager
Sheila Diaz	Operations Manager
Deed Restriction Coordinator	
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Sanchez called the meeting to order.

SECOND ORDER OF BUSINESS

Roll Call

Ms. Sanchez called the roll, a quorum was established.

THIRD ORDER OF BUSINESS

**Pledge of Allegiance/Moment of Silence
for our Fallen Service Members and First
Responders**

The Pledge of Allegiance was recited; a moment of silence was observed.

FIFTH ORDER OF BUSINESS

**Audience Comments (Comments will be
limited to three minutes)**

The following audience comments were received by the Board:

- Consideration of allocating space for storage of the Resident's Council supplies used for community events.
- Grass growing in the ponds in Longleaf.

On MOTION by Mr. Bovis seconded by Mr. Aleo to approve Mr. Cline to participate and vote telephonically.

On VOICE VOTE with Mr. Bovis, Ms. Sanchez, Mr. Aleo, and Ms. Glassman voting AYE to approve Mr. Cline to participate and vote telephonically. 4-0.

- Children are maneuvering the exit gate in Longleaf on Mansfield to squeeze through.
- Question regarding the District’s policy on nepotism.

SIXTH ORDER OF BUSINESS

Consent Agenda

- A. **Minutes**
 - October 5, 2016
 - October 19, 2016
- B. **Workshop Minutes**
 - July 6, 2016
 - August 3, 2016
 - September 7, 2016
 - October 7, 2016
- C. **Financials**
 - October 31, 2016
- D. **Deed Restrictions**

On MOTION by Mr. Bovis seconded by Mr. Aleo to approve the consent agenda.

Questions regarding the financial report and budget line items were addressed. They will be researched and a follow up response will be provided.

On VOICE VOTE with Mr. Bovis, Mr. Cline, Mr. Aleo, and Ms. Glassman and Ms. Sanchez voting AYE to approve the consent agenda. 5-0.

On VOICE VOTE with Mr. Bovis, Ms. Sanchez, Mr. Aleo, Ms. Glassman and Mr. Cline voting AYE the Consent Agenda was approved as amended. 5-0.

SEVENTH ORDER OF BUSINESS

Non-Staff Reports

- A. **Sheriff’s Department**
There being none, the next item followed.
- B. **Resident’s Council**
The next community event will be the Visit with Santa on Saturday, December 10, 2016.

FOURTH ORDER OF BUSINESS

Additions or Corrections to the Agenda

The following items were added to the agenda:

- 1. **Ponds**
- 2. **Letter from Ms. Glassman to the Board**

EIGHTH ORDER OF BUSINESS

Reports

A. Architectural Review

Case #	Village	Street	Type of Request	Recommendation
2016-188	Manor Isle	1406 Deerbourne Dr	Paint home	Approve
2016-189	Wrencrest	30851 Wooley Ct	Replace roof shingles	Approve
2016-190	Deer Run	29634 Allegro Drive	Paint home	Approve
2016-191	Deer Run	29407 Allegro Drive	Paint home	Approve
2016-192	Morningside	29619 Bright Ray Pl.	Paint home	Approve
2016-193	Morningside	29643 Morningmist Dr	Replace roof shingles	Approve
2016-194	Wrencrest	30710 Nickerson Loop	Paint home	Approve

On MOTION by Ms. Glassman seconded by Mr. Bovis to accept the Architectural Review Recommendations for Case #2016-188 thru Case #2016-194 as presented.

On VOICE VOTE with Mr. Bovis, Ms. Sanchez, Ms. Glassman, Mr. Aleo and Mr. Cline voting AYE to accept the Architectural Review Recommendations for Case #2016-188 thru Case #2016-194 as presented. 5-0.

B. District Manager

i. Motion to Assign Fund Balance September 30, 2016

Mr. Nanni provided information regarding assigning the fund balance as of September 30, 2016 required to comply with the guidelines and standards established by the Governmental Accounting Standards Board.

On MOTION by Ms. Glassman seconded by Mr. Aleo with all in favor the Board hereby assigns the FY 2016 Reserves per the September 30, 2016 Balance Sheet as follow:

General Fund 001	
Operating Reserves	\$415,412
Reserves – Ponds	\$249,053
Reserves-Renewal & Replacement	\$125,305
Deed Restriction Fund 002	
Operating Reserves	\$15,637
Charlesworth Fund 003	
Operating Reserves	\$ 7,390
Reserves – Roadways	\$79,830
Reserve – Sidewalks	\$ 3,414
Colehaven Fund 004	
Operating Reserves	\$ 2,857
Reserves – Roadways	\$26,922
Covina Key Fund 005	
Operating Reserves	\$ 6,356
Reserves – Roadways	\$72,220
Reserve – Sidewalks	\$ 3,293
Glenham Fund 006	
Operating Reserves	\$ 2,157
Reserves – Roadways	\$10,513
Iverson Fund 007	
Operating Reserves	\$ 6,001
Reserves – Roadways	\$62,144
Lettingwell Fund 008	
Operating Reserves	\$ 2,273
Reserves – Roadways	\$10,739
Longleaf Fund 009	
Operating Reserves	\$ 6,098
Reserves – Roadways	\$49,650
Manor Isle Fund 010	
Operating Reserves	\$ 3,919
Reserves – Roadways	\$34,290
Sedgwick Fund 011	
Operating Reserves	\$ 4,359
Reserves – Roadways	\$63,580
Reserves – Sidewalks	\$ 3,560
Tullamore Fund 012	
Operating Reserves	\$ 4,826
Reserves – Roadways	\$35,569
Reserve – Sidewalks	\$ 5,372
Vermillion Fund 013	
Operating Reserves	\$ 4,494
Reserves – Roadways	\$62,578
Reserve – Sidewalks	\$ 1,936
Wrencrest Fund 014	
Operating Reserves	\$ 9,726
Reserves – Roadways	\$87,881
Total	
Operating Reserves	\$491,505
Reserves – Ponds	\$249,053
Reserves-Renewal & Replacement	\$137,070
Reserves – Roadways	\$494,916
Reserve – Sidewalks	\$ 17,575

Mr. Nanni noted regarding the audience comment on a nepotism policy, District Counsel was contacted for guidance and the matter will be addressed at the December 7, 2016 meeting.

C. Operations Manager

Ms. Diaz provided an update on following information included in the November 16, 2016 report:

- **Holiday Decorations**
 - The holiday lights should be ready for illumination on Thanksgiving Day.
- **UPS Pods**
 - The UPS pods were delivered and installed in the parking lot and they will be removed early in January 2017.
- **Glenham Wall Easement**
 - The District Engineer confirmed there is a 10-foot easement for the wall.

ADDITIONAL AGENDA ITEMS:

1. Ponds

Ms. Glassman requested a cost comparison to replacing the rocks around the pond banks, as previously done, with bags of cement, topsoil and grass.

Mr. Cline noted the materials currently being used around the pond banks was provided by SWFWMD and implemented through the District Engineer. The District Engineer previously noted the use of cement bags was more costly and was not recommended by SWFWMD.

Mr. Aleo noted the ponds were designed for drainage and not esthetic purposes. If the method recommended by the District Engineer was designed to avoid a collapse of the structure, then we need to follow those recommendations.

NINTH ORDER OF BUSINESS

Action Items for Board Approval/Disapproval

A. Sheriff’s Department Replacements

Concerns regarding the temporary Sheriff’s Department Deputy not adhering to procedures or protocols previously established were discussed.

B. Workshop for New Supervisors

Mr. Cline noted following the 2014 General Election, a New Supervisor Workshop was held to provide information to newly elected Supervisors. A New Supervisor Workshop will be held for the 2016 newly elected Supervisors.

C. All Requests for Information have to go through the District Manager

At the PACA meeting, a legal briefing was presented which reiterated the importance of submitting all requests for public records to the District Manager so they are handled appropriately. Discussion followed on the Public Records request process.

ADDITIONAL AGENDA ITEMS - Continued:

2. Letter from Ms. Glassman to the Board

A letter from Ms. Glassman was read into the record regarding the reasons she did not seek re-election; providing acknowledgement and thank you to the community for their support; and willingness to continue to support the community as a private citizen.

Ms. Glassman was acknowledged for her service and presented with an award for her service.

TENTH ORDER OF BUSINESS

Supervisor’s Remarks

Mr. Aleo:

- Comment on nepotism policy.

Mr. Bovis:

- 30502 Wrencrest Drive – grass was cut but the cuttings were not picked up.
 - After review by the DRVC, this issue may be submitted to District Counsel for resolution.
 - This matter has been delayed since a quorum could not be established for an advertised meeting.
 - DRVC is in need of volunteers.
- Follow up on a broken spring in the pedestrian gate on Mansfield on the north side.
- Review the pond contract agreement.
- Landscape company blowing grass into the ponds.
- Is there a receipt from the state for unclaimed funds?
 - Follow up on the accounting details regarding the handling of these funds.
- Information to convert to LED lighting fixtures was provide; recommend monitoring the pricing and make a decision once the prices come down.

Ms. Sanchez:

- Provided comment on nepotism policy.

Ms. Glassman:

- Commented on resident input during CDD meetings and suggested they should be given more time to speak so they can be heard.

Mr. Cline:

- Nothing additional at this time.

ELEVENTH ORDER OF BUSINESS

Audience Comments (continued)
(Limited to 3 Minutes)

- Inquiry about who is responsible for cutting and maintaining areas abutting the homeowner's property and the conservation area.


- Requested information on Deed Restriction requirements.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Glassman seconded by Mr. Bovis with all in favor the meeting was adjourned. 5-0



Michael Cline
Chairman