

**MINUTES OF MEETING
MEADOW POINTE II
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Meadow Pointe II Community Development District was held Wednesday, January 7, 2015 at 6:33 p.m. at the Meadow Pointe II Clubhouse; 30051 County Line Road; Wesley Chapel, Florida.

Present and constituting a quorum were:

Michael Cline	Chairman
Dana Sanchez	Vice Chairman
Renee Glassman	Assistant Treasurer
James Bovis (via phone)	Assistant Secretary
Glen Aleo	Assistant Secretary (via telephone)

Also present were:

Sheila Diaz	Operations Manager
Brad Foran	District Engineer
Cindy McCrary	ARC/DRC
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Mr. Cline called the meeting to order.

Call to Order

SECOND ORDER OF BUSINESS

Supervisors and staff introduced themselves.

Roll Call

THIRD ORDER OF BUSINESS

The Pledge of Allegiance was recited; a moment of silence was held.

**Pledge of Allegiance/Moment of Silence
for our Fallen Service Members and First
Responders**

FOURTH ORDER OF BUSINESS

- Add: Agreement to Post Award

Additions or Corrections to the Agenda

FIFTH ORDER OF BUSINESS

- Fran Jargay
 - After the cement work on sidewalk the area needs to be washed/cleaned
 - Inquired on the process regarding pressure washing the fence in the back of the yards

**Audience Comments on Agenda Items
(Comments will be limited to three minutes.)**

ii. Right of Way on County Road

This item was addressed above.

iii. Parking Lot Crack Filling and Sealing

Mr. Foran stated he recommends ACPLM (Option B- GAE Sealer), assuming the GEA Sealer is the Poly-Tar Heavy Duty Sealer, to seal the cracks within the next year or two.

By majority of consensus, the Board will not address this item at the next meeting.

B. Deed Restrictions

The Deed Restrictions Violation Log Report dated January 7, 2015 (#2015-01 thru 2015-16) was presented; a copy of the report is made part of this record.

Each violation was individually reviewed resulting in the following motion:

On MOTION by Ms. Glassman seconded by Ms. Sanchez with Ms. Glassman, Ms. Sanchez, Mr. Aleo and Mr. Cline voting Aye; Mr. Bovis abstaining; the Deed Restrictions violation Log Report dated January 7, 2015 was accepted as submitted 4-0.

C. Architectural Review

The Architecture Review Applications Log Report dated January 7, 2015 (#2015-01 thru 2015-05) was presented; a copy of the report is made part of this record.

Each application was individually reviewed resulting in the following motion:

On MOTION by Ms. Glassman seconded by Ms. Sanchez with all in favor the Architecture Review Applications Log Report dated January 7, 2015 was accepted as modified 5-0.

D. DVRC Appeal Cases

Ms. McCrary provided a status update on the DVRC appeal cases. The following appeal was presented:

- Violation # 2014-184: Wrencrest, 1953 Grenville Ct. regard the lawn.
 - The new company managing the property for the homeowner is currently addressing and correcting the violation.
 - The appeal was timely but the cost incurred thus far by the CDD was \$138.65.

- By consensus, the Board approved collection of costs incurred for this violation in the amount of \$138.65; the fine was waived. The homeowner has 30 days to comply with the Board's decision.

E. Operations Manager Report

Ms. Diaz presented and reviewed the Operations Manager Report dated January 7, 2015. A copy of this reported is included as a part of the minutes.

- Discussion ensued regarding various recreational contracts, specifically the Tennis Instruction contract. This item will be on the agenda for the next Board meeting.
- A request to increase hours from 20 to 30 hours per week for the ARC/DRC Coordinator was unanimously authorized by the Board.
- A pictorial review of the current pond erosion restoration process was presented.

EIGHTH ORDER OF BUSINESS

Board Discussions

A. Parking Lot

- Repairs have been completed in Tullamore, Colehaven, Glennham, Wrencrest, Charlesworth.
- Repairs have not yet been completed in Covina Key, Sedgwick, Vermillion and Manor Isle.

B. Tennis Court lights

- Himes Electrical Service, Inc. submitted a quote in the amount for \$635 to install the lighting controller for the tennis courts inside the clubhouse/office.
- Discussion ensued regarding use of courts on holidays when no staff is present. This item will be on the agenda for the next Board meeting.

C. Sidewalk Cleaning

- Maintenance on sidewalks owned by the CDD includes pressure washing. Discussion followed on pressure washing sidewalks which is to be included on the agenda for the next Board meeting.

D. Operations Manager Yearly Evaluation

- Mr. Cline reported completion of the 2014 Employee Performance Review for Ms. Sheila Diaz, Operations Manager. The cost of living increase is 1.5%; the following recommendation is based on performance:

On MOTION by Mr. Cline seconded by Mr. Aleo to approve a 1.5% merit increase for Ms. Sheila Diaz based on the completed 2014 Employee Performance Review.

- Discussion followed on the performance evaluation process.

On VOICE VOTE with all in favor the motion to approve a 1.5% merit increase for Ms. Sheila Diaz based on the completed 2014 Employee Performance Review was approved 5-0.

- The performance evaluation process will be on the agenda for consideration at the next Board meeting.

Mr. Cline requested a motion regarding the proposed \$1,000 Reward Offer leading to the arrest and conviction of person(s) responsible for defacing CDD property and threatening the lives of the MPII deputies.

On MOTION by Mr. Bovis seconded by Mr. Aleo to certify a \$1,000 Reward Offer leading to the arrest and conviction of person(s) responsible for defacing CDD property and threatening the lives of the MPII deputies.

On VOICE VOTE with all in favor the motion to certify a \$1,000 Reward Offer leading to the arrest and conviction of person(s) responsible for defacing CDD property and threatening the lives of the MPII deputies was approved 5-0.

NINTH ORDER OF BUSINESS

Supervisors' Remarks

Mr. Aleo:

- Request tree trimming along the sidewalks be added to the February agenda.
- The Reward Offer will appear in the next newsletter.

Ms. Sanchez:

- Consider establishing guidelines prior to requesting additional professional services.

Ms. Glassman:

- Trees not being maintained are a Deed Restriction issue and a safety concern.

Mr. Bovis:

- No additional items to report at this time.

Mr. Cline:

- There is a revised chart of Supervisor Responsibilities in the agenda package for review. It can be considered for discussion at the next meeting.

On MOTION by Mr. Cline seconded by Ms. Glassman with all in favor to appoint Mr. Jerry Formansky as a member of the DVRC Committee.

TENTH ORDER OF BUSINESS

Audience Comments (Comments will be limited to three minutes.)

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Bovis seconded by Ms. Glassman with all in favor, the meeting was adjourned at 9:45 p.m.



Michael Cline
Chairman