



Sheila Diaz

Operations Manager Report

July 15, 2015

Follow up from CDD Meeting 7/1:

1. Pool Rules Rewrite – Attorney email and revised pool rules attached
2. Comparison and pricing for a mule vs golf cart prices attached
3. County Roads Tree Report – emailed to the Board on 7/4
4. Tree Removal Recommendation – Email from engineer Brad Foran - attached
5. Tree Trimming – Proposals/spreadsheet for additional tree trimming in Iverson and Longleaf attached
6. Lettingwell Sidewalk Repairs – Proposal to fix sidewalks, curbs and aprons attached
7. Sedgwick Wall Repair - license agreement have been mailed to homeowners
8. Researched pricing for Portable Volleyball Net - Range from \$85-\$245 - attached
9. Replacement benches for tennis courts are being made
10. Working on the Meadow Pointe II Designation of Responsibilities Book
11. CDD Meeting packets will be posted on MP2 website

Staff Issues:

- Quarterly staff meeting is scheduled for Wednesday, 7/22
- June 2015 Employee of the Month – Roberto Romero /featured in August 2015 Meadow Pointe Newsletter
- Hired a seasonal Pool Monitor, Drew Saxton, 15 hours a week. Job Description is attached.

Misc/Other:

- Need to set a Fall Garage Sale Date
--MP1 is scheduled for October 10, MPIV is October 17, MPIII has not set a date yet.
- Gates - Quarterly maintenance completed by Metrogates in June
- June 2015 Maintenance Work Order Log- attached