



42 **FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the  
June 5, 2013 Meeting**

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On MOTION by one Board member seconded by another Board member with all in favor, the Minutes of the June 5, 2013 Meeting were approved.

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51 **FIFTH ORDER OF BUSINESS**

**Committee Reports**

52 **B. Architectural Review**

- 53 • 2013-38 – Install an in-ground swimming pool with spa and screen enclosure and
- 54 paver decking – Recommend approval.
- 55 • 2013-39 – Replace old fence with white vinyl fence – Recommend approval.

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On MOTION by one Board member seconded by another Board member with all in favor, the recommendations of the Architectural Review Report were accepted as presented.

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61 **A. Deed Restrictions**

- 62 • 2013-47 – Lawn unkempt – DR-14.
- 63 • 2013-48 – Lawn unkempt – N/A.
- 64 • 2013-49 – Lawn unkempt – DR-14.
- 65 • 2013-50 – Pitbull dogs are being an annoyance/nuisance to the neighborhood –
- 66 N/A.
- 67 • 2013-51 – Boat and RV in the driveway – DR-17.
- 68 ➤ Code Enforcement and the attorney will be contacted to determine
- 69 whether or not a new case will be opened regarding the RV.

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On MOTION by Mr. Shahin seconded by Mr. Bovis with all in favor, the recommendations of the Deed Restrictions report were accepted as presented.

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75 **C. Sheriff's Department**

- 76 • Recent break-ins were discussed.

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78 **EIGHTH ORDER OF BUSINESS** **Discussion of Landscaping**  
 79 **Specifications/Bidders List and**  
 80 **Consideration to Advertise for Landscape**  
 81 **Maintenance Services**

- 82 • Mr. Paul Wood of OLM, Inc. discussed specifications for landscaping services.
- 83 ➤ OLM prepared a draft of the Exterior Landscape Maintenance
- 84 Specifications & Contract; a copy of which will be entered into the official
- 85 record.
- 86 ➤ OLM does not recommend a performance bond for the contract, as it is a
- 87 service agreement.
- 88 ➤ LMP will be asked to provide an update of the irrigation map.
- 89 ➤ OLM will provide a ranking of cost and narrative of each vendor.

90 *The record reflects Mr. Bovis exited the meeting to discuss issues with Mr. Wood.*

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 92 **SIXTH ORDER OF BUSINESS** **Staff Reports**

- 93 **A. Operations Manager**
- 94 • The clubhouse suffered a significant lightning strike.
- 95 ➤ There is an open insurance claim.
- 96 ➤ Mr. Aleo recommended individual surge protection for the computers to
- 97 avoid this in the future.
- 98 ➤ Ms. Diaz is awaiting quotes for installation of lightning rods on the poles
- 99 around the facility.

100 *The record reflects the Board recessed for five minutes.*

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 102 **SEVENTH ORDER OF BUSINESS** **Discussion of Fiscal Year 2014 Budget**

- 103 • Funds will be allocated under *ProfServ-Special Counsel* for the current year.
- 104 • \$1,000 should be allocated to *Misc-Supervisor Expenses* to cover any minor costs
- 105 necessary for Board Supervisors associated with office supplies.
- 106 • The exact increase for *Contracts-Security Services* will not be known until
- 107 August.
- 108 • The Board concurred to allocate \$1,000 to *Misc-Animal Trapper*.
- 109 ➤ Funds for this item were previously allocated to the General Fund.
- 110 • *R&M-Ponds* was increased, with an additional \$20,000 in reserves.
- 111 • Ms. Diaz would like to upgrade the staff telephone system equipment.

- 112           ➤     Mr. Cline recommended using funds from this year’s budget.
- 113           •     Cell phones were discussed.
- 114           ➤     Staff may be allotted a certain amount of money for cell phone use.
- 115           ➤     *Communication – Telephone* will be increased to \$7,080 for this purpose.
- 116           •     *R&M-Fitness Equipment* will be decreased from \$20,000 to \$12,000 since two
- 117           pieces were purchased this year, but maintenance still needs to be covered.
- 118           •     *R&M-Playground* will be decreased to \$7,500.
- 119           ➤     Any equipment purchases will be allocated to Capital Outlay.
- 120           •     \$3,000 will be allocated to *Misc-Clubhouse Activities*.
- 121           •     \$7,000 will be allocated to *Office Supplies*.
- 122           •     \$5,000 will be allocated to *Cleaning Supplies*.
- 123           •     \$2,000 will be allocated to *Op Supplies – Uniforms*.
- 124           •     *Capital Outlay* will be decreased to \$22,000.
- 125           •     *Subscriptions and Memberships* will be decreased to \$1,000.
- 126           •     Hiring of a payroll and HR company at a cost of \$12,000 for the year was
- 127           discussed.
- 128           ➤     Most HR companies also want to manage the payroll.
- 129           ➤     This item will be added, but nothing will be allocated to it for the time
- 130           being.
- 131           •     The Deed Restriction fund was discussed.
- 132           ➤     *Payroll-Maintenance* will be increased to \$283,114; and *Payroll-Salaries*
- 133           will be decreased to \$17,140.
- 134           •     Village funds were discussed.
- 135           ➤     Independent reserve studies should possibly be done.

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137           **NINTH ORDER OF BUSINESS**

**Audience Comments (Comments will be limited to three minutes.)**

- 139           •     Repair of sidewalks comes out of each Village’s fund.
- 140           •     Drainage was discussed.
- 141           •     Other Supervisory issues were addressed.
- 142           ➤     A motion to increase Ms. Diaz’s credit card limit is in order.
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On MOTION by Mr. Bovis seconded by Mrs. Glassman with all in favor, increasing Ms. Diaz's credit card limit from \$2,000 to \$4,000 was approved.

- The situation at Wrencrest in which a builder installed a fence which is falling down was discussed.
  - Some of the fence area is encroaching on CDD property.
  - Residents will be asked to replace the area of fence on their side of the property if they so wish.
  - The entire fence will be replaced with a split/rail fence.
  - Ms. Diaz will obtain quotes.
- Employees need to be reminded to turn out lights in rooms which are not being used.
- The Board concurred attorney and engineer attendance will not be required at the next meeting.

**TENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Aleo MOVED to adjourn the meeting and Mr. Shahin seconded the motion.

- Mrs. Glassman needs to discuss RJS Law Group.

Mr. Aleo WITHDREW the motion and Mr. Shahin WITHDREW the second to the motion to adjourn the meeting.

- Their balance owed is in dispute.
- Mr. Bovis suggested obtaining a complete statement from them of all charges.
- Use of two different Home Depots was discussed.
- Gate invoices were briefly addressed.
- Landscape invoices need to be more specific with regard to location.
- Irrigation was discussed.

- 178           •     The accident in Longleaf in which a Verizon cover was not secured was  
179                   discussed.
- 180                 ➤     Mr. Bovis suggested waiting a couple of weeks to see if Verizon takes  
181                   care of this first before taking any further action.
- 182                 ➤     This issue may be addressed as part of the existing case.

183           There being no further discussion,

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On MOTION by Mr. Aleo seconded by Mr. Shahin with all in favor, the meeting was adjourned at 9:54 p.m.
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Michael Cline  
Chairman


July 3, 2013

Meadow Pointe II CDD

- The accident in Longleaf in which a Verizon cover was not secured was discussed.
  - Mr. Bovis suggested waiting a couple of weeks to see if Verizon takes care of this first before taking any further action.
  - This issue may be addressed as part of the existing case.

There being no further discussion,

On MOTION by Mr. Aleo seconded by Mr. Shahin with all in favor, the meeting was adjourned at 9:54 p.m.



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Michael Cline  
Chairman