

**MINUTES OF MEETING
MEADOW POINTE II
COMMUNITY DEVELOPMENT DISTRICT**

The continuation of the July 1, 2009 meeting of the Board of Supervisors of the Meadow Pointe II Community Development District was held on Tuesday, July 7, 2009 at 7:16 p.m. at the Meadow Pointe II Clubhouse; 30051 County Line Road; Wesley Chapel, Florida.

Present and constituting a quorum were:

Linda Straw
Mark Glassman
Diana Ricker
Brian Shahin
Jerry Lynn

Chair
Vice Chairman
Treasurer
Secretary
Assistant Secretary

Also present were:

Bill Snyder
Several Residents

Property Manager

The following is a summary of the minutes and actions taken at the July 7, 2009 Meadow Pointe II Board of Supervisors continuation meeting. A copy of the recording of the meeting is on file at the District Office.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Straw called the meeting to order and the Board members identified themselves.

SECOND ORDER OF BUSINESS

Budget Discussion

- Ms. Straw outlined the intent of tonight's meeting with regard to the budget.
- Revenue
 - Possibly investing in CD's was discussed.
- **Expenditures**
- **Administrative**
 - **Profserv – Trustee** - decreased from \$7,245 to \$3,250?

- **Auditing Services** – Projected to be \$6,900 and was budgeted at \$5,382.
- **Misc – Newsletters** – should decrease next year.
 - Copier is also scanner and fax machine.
 - Is there a possibility of renegotiating the contract for less volume?
 - Discussion regarding purchase versus lease.
 - Discussion regarding separate copier and fax/scanner.
 - **Reduce to \$2,500**
- **Profserv – Web Site Development**
 - Discussion with regard to reducing – leave as is for now.
- **Communication – Telephone and Postage and Freight**
 - Remains the same.
 - Discussion with regard to what is included in STS services.
- Discussion ensued with regard to actuals only being through April.
Actuals need to be updated prior to the next meeting.
- Mr. Lynn noted an email from MercerWebDesign noting they have not received final payment on development or the monthly maintenance fee.
- **Total reduction to Administrative is \$9,204.**
- **Other Public Safety**
 - **Contracts – Security Services**
 - Deputies
- **Field**
 - **Contracts – Solid Waste Services** – increased to \$123,457.
 - **Contracts – Landscape – reduce to \$98,000.**
 - Contract with Scapes is \$97,174.
 - Mulch - \$12,780.
 - Irrigation and Inspection - \$9,200.
 - Discussion ensued with regard to the irrigation – maintenance and repairs.

- **R&M – Irrigation – increase to \$12,000.**
- **R&M – Landscape Renovations**
 - Discussion ensued with regard to supplemental pricing – mulch, plantings, trees, et cetera.
 - **Reduce to \$25,000.**
- **R&M – Mitigation**
 - Check with Mr. Valentine as to when inspections end.
- **Misc – Contingency – remains at \$75,000.**
- **R&M – General**
 - Need clarification as to what is being classified as R&M – General.
- **Utility – General – increase to \$16,000.**
 - Edit description.
- ***Total reduction to Field is \$101,350.***
- **Road and Street Facilities**
 - **Electricity – Streetlighting – remains at \$245,000.**
 - Discussion ensued with the possibility of changing to all standard fixtures.
 - Contract for streetlighting?
- **Parks & Recreational – General**
 - Thermostat settings, clubhouse usage and operating hours were discussed.
 - Discussion ensued with regard to personnel/staffing.
 - Discussion ensued with regard to room rental fees and maintenance costs.
 - The consensus is not to change operating hours or personnel at night.
 - Discussion ensued with regard to the projections for payroll.
 - Discussion ensued with regard to pay increases and possible bonuses.
 - **Payroll – Lifeguards – reduced to \$40,000.**

- **Payroll – Office** – will be over-budget.
 - Discussion ensued with regard to staffing.
 - **Increase to \$100,000.**
- **Payroll – Benefits**
 - Discussion ensued with regard to full-time staff.
 - Discussion ensued with regard to an enrollment period and if benefits are waived they are waived for the year.
 - **Remains at \$6,000.**
- **FICA Taxes**
 - Request better estimate from Mr. Mendenhall.
- **Workers' Compensation**
 - Request better estimate from Mr. Mendenhall.
- **Communication – Telephone**
 - Edit description.
 - Telephone and fax machines expenses.
- **Utility – General** – projected to be over-budget.
 - Discussion ensued with regard to reducing water usage.
- **R&M – General**
- **R&M – Clubhouse**
- **R&M – Court Maintenance**
- **R&M – Pools**
- **R&M – Fitness Equipment**
- **R&M – Playground**
 - Discussion ensued with regard to removing the R&M General line item with the addition of the other line items to the budget.
- **Op Supplies – General** – will be over budget.
 - Clarification is needed on where the R&M – General and Op Supplies – General are being posted.
 - Ms. Straw will request trial balances.

- Discussion ensued with regard to accounting processes and coding.
- **R&M – General – remove \$35,000.**
- **R&M – Clubhouse**
 - \$10,000 includes - furniture, TV, miscellaneous, ID cards, ID printer cards and cleaner ribbons, and additional cameras.
 - **Remove furniture, TV and miscellaneous - \$3,600.**
 - Discussion ensued with regard to ID cards to be issued and purging the system of invalid card numbers.
 - **R&M – Clubhouse - Reduce to \$6,400.**
- **R&M – Court Maintenance**
 - \$1,400 includes – replacement tennis nets and repair wind nets on fence.
- **R&M – Pools**
 - \$10,200 includes – auto-pilot pool digital salt chlorine generator, T-15 chlorine cells (4), pool motor (shelf inventory).
 - Discussion ensued with regard to the purchase of the pool pump in the current budget.
 - Discussion ensued with regard to the chlorine cells.
 - Vacuum pump (shelf inventory). **Remove \$425.**
 - T-Handles for 8” shutoff to pool tank.
 - 100 amp three-phase outdoor electrical disconnect – **Remove.**
 - Miscellaneous nets, poles, safety markings and display signs.
 - Discussion ensued with regard to the auto-pilot pool digital salt chlorine generators. **Remove - \$4,500 – add to FY 2011 budget.**
 - **R&M – Pools - Reduce to \$4,500.**

- **R&M – Fitness Equipment**
 - \$15,500
 - Discussion ensued with regard to equipment to add or replace.
 - Treadmills need to be replaced at \$12,000.
 - **R&M – Fitness Equipment - Remain at \$15,500.**
- **R&M – Playground**
 - \$12,000.
 - Remove standard triple water fountain.
 - Discussion ensued with regard to playground mulch and rubber mats with outcome being to continue mulching and Mr. Glassman will check the pricing of rubber mats.
 - **Reduce replacement to \$500.**
 - Cameras were discussed – remains at \$728.
 - **Reduce R&M – Playground to \$6,000.**
- Field Maintenance & Workshop – on Mr. Snyder's list not included on budget.
 - \$92,000
 - Hoses need to be replaced.
 - Dump trailer - \$2,500 - remove.
 - Gate operators and safety loops – **remove \$88,000** – will be charged to Villages.
 - Discussion ensued with regard to the gates.
 - Safety equipment – roads signs, cones.
 - Pond signs, Village road signs replacement - \$1,200.
 - **Field Maintenance & Workshop reduce to \$4,000 – will be removed for now – should be included within other budget line items.**
 - May be included in R&M – General(s) to be determined after review of trial balance.
- **R&M Rsrve – Villages**

- Discussion ensued with regard to gate operators and safety loops.
- **10 entry systems - \$44,000.**
- **Increase Village Rsrve - \$1,000 for all Villages excluding Glenham and Colehaven.**
- Operating and Reserves for the Villages are not separate.
- **Should be a separate category for Gated Villages** not Parks and Recreation - General.
- Further discussion ensued with regard to R&M Rsrve – Villages.
- **Op Supplies – General** – requesting trial balance.
- **Subscriptions and Memberships - \$325.**
- **Capital Outlay - \$84,000.**
 - Discussion returned to auto-pilot pool digital salt chlorine generator.
 - Discussion ensued regarding planned projects for capital outlay.
 - Where was the mule coded to?
 - Where is the money from the pool settlement coded to?
 - Discussion ensued with regard to the pond repairs and where they are coded to.
 - Discussion ensued with regard to misc - contingency and capital outlay.
 - **Capital Outlay – Remain at \$84,000 pending clarification.**
- Discussion ensued with regard to Village Reserve Fund.
- Discussion ensued with regard to Deed Restrictions.
- Sedgwick paving was discussed and it was noted it must comply with ADA. The Sedgwick wants to handle own striping and marking.

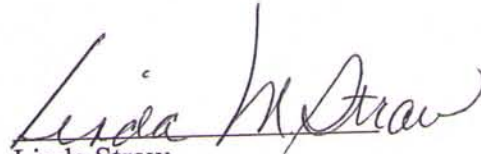
July 7, 2009
Continuation of July 1, 2009

MP II CDD

THIRD ORDER OF BUSINESS
There being no further business,

Adjournment

On MOTION by Ms. Ricker seconded by Mr. Glassman
with all in favor the meeting adjourned.


Linda Straw
Chair